



**Chester Upland School District**  
**Request for Proposals (“RFP”) for furnishing**  
**and delivery of Industrial Floor Industrial**  
**Cleaning Equipment**

**Proposals Due: July 13, 2023, at 3:00 PM**

Submit Proposals to: Irvin Maldonado  
Supervisor of Maintenance and Facilities  
1350 Edgmont Ave.  
Chester, PA 19013  
Phone: 445-247-7886  
Email: [imaldonado@chesteruplandsd.org](mailto:imaldonado@chesteruplandsd.org)

## **INTRODUCTION**

The Chester Upland School District (CUSD) is seeking vendors to furnish and deliver the following Industrial Floor Cleaning Equipment : Seven (7) 20” Industrial Rider Floor Scrubbers; Six (6) 20” Industrial Disc/Cylindrical Walk-Behind Push Floor Scrubbers; Fourteen (14) 20” Industrial Floor Buffers, Fourteen (14) 20” Floor Burnishers; and Nine (9) 24” Industrial Walk-Behind Wet/Dry Vacuums.

These floor scrubbers will help to ensure quality cleanliness of the building floors in a fraction of the time. Maintaining proper cleaning and sanitation on the floors is important to decrease the spread of the COVID virus. Droplets from coughing and sneezing can land on the floor and can be picked up on a person’s shoes as they walk across the floor. A person can bring the virus into their home from their shoes. Once removing their shoes droplets from the shoes can be spread to the hands and face and increase the person’s chances of becoming infected. The process can also work in reverse and be spread from home environments to work or school environments. Therefore, in addition to cleaning and disinfecting high-touch surfaces, cleaning the floor is equally important.

Responses to this RFP (“Proposals”) will be reviewed by CUSD administration to identify the most appropriate Vendor.

## **I. TIMELINE**

- Date Issued: June 30, 2023
- Proposal Due Date/Time: July 13, 2023
- Project Timeline: Products will be ordered and purchased by 9/30/2023.

**II. CONTACT FOR QUESTIONS AND INFORMATION** Prospective Vendor (“Proposers”) must direct all inquiries and communications concerning this RFP to Irvin Maldonado, Manager of Maintenance and Facilities at 445-247-7886 or [imaldonado@chesteruplandsd.org](mailto:imaldonado@chesteruplandsd.org).

No verbal instructions or information to the Proposer shall be binding. The Specifications will be clear and complete unless attention is called to any apparent discrepancies or incompleteness thereof, before the opening of the proposals. Should any change in the Specifications be required, they will be issued to all Proposers in the form of an addendum to the original RFP.

**III. EDGAR VENDOR CERTIFICATION FORM** When CUSD seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes but is not limited to, the procurement standards of the Uniform Administrative Requirements, Costs Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the “Uniform Guidance” or new “EDGAR”). All Proposers must agree to comply with certain requirements, which may be applicable to specific purchases using federal grant funds.

#### **IV. PROPOSED FORM OF CONTRACT**

The Proposer shall submit a proposed Form of Contract with its Proposal.

#### **V. TAX**

The District is tax exempt, and the prices quoted by the Proposer will be the price exclusive of taxes. Any sales or other taxes levied by federal, state, or local governments shall become the burden of the Proposer.

#### **VI. TERMINATION**

Either the CUSD or the Vendor may terminate the contract with thirty (30) days' written notice to the other party of the intent to terminate the contract. The contract can be terminated for failure to perform or for convenience. In the event of termination, CUSD shall only be responsible for payment of services actually and satisfactorily performed. If CUSD has paid the Vendor for goods or services not yet provided as of the date of termination, the Vendor shall immediately refund such payment(s).

**VII. INSURANCE** The Successful Proposer shall provide proof of insurance, including appropriate liability insurance, evidencing minimum coverage limits of \$1,000,000.00. The successful Proposer shall warrant that it will maintain insurance for the duration of the contract with CUSD. The successful Proposer's insurance policy shall name CUSD as an additional insured. The successful Proposer shall furnish CUSD with a written certificate evidencing that it has procured and paid for this insurance coverage and that the insurance coverage is in full force and effect.

#### **VIII. ASSIGNMENT**

The successful Proposer shall not be permitted to assign its contractual duties.

**IX. SUBCONTRACTING AND SUBCONSULTING** The Successful Proposer shall not be permitted to enter into a subcontract or sub-consulting agreement for any of its contractual duties without the advanced, written, express consent of CUSD.

**X. WAIVER OF CONSEQUENTIAL DAMAGES** The Successful Proposer shall waive any claim against CUSD for lost profits, lost expected profits, consequential damages, and/or incidental damages arising out of or relating to the contract or termination thereof.

#### **XI. MODIFICATION AND WITHDRAWAL**

Proposals may not be modified after submission. Proposals may be withdrawn after submission, provided that the Proposer makes a request to withdraw in writing and the request is received prior to the time of proposal opening. Negligence by the Proposer in preparing the Proposal confers no right of withdrawal or modification of the Proposal after the Proposal has been opened.

## **XII. PROPOSAL REJECTION**

CUSD reserves the right to reject any and all Proposals, or parts of a Proposal, when a rejection is in CUSD's interest, in CUSD's sole and absolute discretion. CUSD reserves the right to reject a Proposer if they are not able to fulfill the contract or has previously failed to perform similar contracts properly or on time.

## **XIII. ADDITIONAL LEGAL REQUIREMENTS**

### **a. DEBARMENT AND SUSPENSION**

A contract award must not be made to parties listed on the government-wide exclusions in the system for award management (SAM) in accordance with OMB Guidelines at 2 CFR § 180, relating to "Debarment and Suspension". Proposer represents that it has not been and is not currently listed on the government-wide exclusions, nor been debarred or suspended from participating in any state or local public contracts. Proposer further agrees to immediately notify CUSD if Proposer is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

### **b. EQUAL EMPLOYMENT OPPORTUNITY**

It shall be mandatory that the Vendor will not discriminate against any person upon any grounds prohibited by federal or state law. The Vendor will, in all solicitations or advertisements for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, ancestry, marital status, sex, national origin, handicap, or unfavorable discharge from military service.

## **XIV. NON-COLLUSION AFFIDAVIT**

The enclosed Non-Collusion Affidavit must be submitted with the proposal, or the proposal will be held to be invalid.

## **XV. WORK IMPLIED**

Anything which is not mentioned in the Specifications, but which is reasonably implied must be furnished and performed by the Proposer, the same as though specifically mentioned.

## **XVI. HOLD HARMLESS**

The Proposer agrees to indemnify and hold harmless the Chester Upland School District and their respective representatives from all suits or actions of every nature and description brought against them or either of them, or on account of the use of patented appliances, products, or processes.

## **XVII. INDEPENDENT CONTRACTORS**

The successful Proposer is an independent contractor of the Chester Upland School District and is solely responsible for any errors or omissions which are due to mistakes in printing,

proofreading, etc. Any such mistakes shall be corrected at no expense to the District.

#### **XVIII. MANNER AND DUE DATE FOR PROPOSAL SUBMISSIONS**

Proposers should submit their Proposals to Irvin Maldonado, Director of Facilities for the Chester Upland School District. Proposals should be submitted via email at [imaldonado@chesteruplandsd.org](mailto:imaldonado@chesteruplandsd.org)

#### **XIX. RFP BUDGET**

Cost (Breakdown into budget items)

## **FORM OF PROPOSAL**

TO: Chester Upland School District  
Administrative Office  
1350 Edgmont Ave.  
Chester, PA 19013  
Attn: Irvin Maldonado

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PHONE: \_\_\_\_\_

The undersigned hereby proposes to furnish and deliver seven (7) 20” Industrial Rider Floor Scrubbers, six (6) 20” Industrial Disc/Cylindrical Walk-Behind Push Floor Scrubbers, fourteen (14) 20” Industrial Floor Buffers, fourteen (14) 20” Floor Burnishers, and nine (9) 24” Industrial Walk-Behind Wet/Dry Vacuums to the following schools in the Chester Upland School District:

- Chester High School, 200 W. 9<sup>th</sup> Street, Chester, PA 19013
- Stem Academy at Showalter, 1100 W. 10<sup>th</sup> Street, Chester, PA 19013
- Chester Upland School of the Arts, 501 W. 9<sup>th</sup> Street, Chester, PA 19013
- Main Street Elementary School, 704 Main Street, Upland, PA 19015
- Toby Farms Middle School, 201 Bridgewater Road, Brookhaven, PA 19015
- Stetser Elementary School, 808 E. 17<sup>th</sup> Street, Chester, PA 19013
- Edgmont Scholars Academy, 1450 Edgmont Ave. Chester, PA 19013

The undersigned, as Proposer, declares that the only person, persons, company or parties interested in this proposal, as principals, are named herein; that it has carefully examined the Specifications and other documents in this proposal package and that it proposes and agrees that if its Proposal is accepted, it will contract with the Chester Upland School District, to furnish and deliver the below-mentioned equipment for the total sum as follows:

### **20” Rider Floor Scrubber (7)**

Specifications:

- Scrub Head Type: Disc
- Scrub Path 20” (53cm)
- Solution Capacity 18 gal (68L)
- Recovery Capacity 18 gal (68L)
- Max Speed (3.1 mph)
- Max Productivity 27,200 sq. ft/hr (2527 sq m/hr)
- Brush Pressure Floating –Locked
- Brush Speed at least 185 RPM
- Brush Motor 600 watts
- Vacuum Motor 550 watts
- Vacuum Airflow 69cfm (32.4L/sec)
- Vacuum Waterlift 68” H2O (1717 mm H2O)

- Sound Pressure 68 dba
- Water Flow .45 gpm (2.7L/min)
- Min. Turn-Around Aisle Width 50.5" (1283 mm)
- Maximum Ramp Climbing 6%
- Squeegee Width 25" (635mm)
- Machine Voltage 24 VDC
- Power Source Battery (2) 12V 140 Ah
- Battery Charger 3 – 3.5hrs.
- Dimensions W/Squeegee 47.5" L X 25.5" W X 45"H (1206mm X 648mm X 1143mm)
- Weight Without Batteries 342 lbs. (155 kg) No Solution
- Weight with Batteries 691 lbs. (313kg) Full Solution and 140 AH battery pack
- Warranty/Protection Coverage

## **20" Disc/Cylindrical Walk-Behind Push Floor Scrubber (6)**

### Specifications:

- Cleaning Pad Width 20"
- Squeegee Width 33"
- Theoretical Productivity (BD) 15,000 ft<sup>2</sup>/hr
- Theoretical Productivity (TD) 27,280 ft<sup>2</sup>/hr
- Working Speed (BD) 1.7 MPH
- Working Speed (DT) 3.1 MPH
- Rated Voltage 24 volts
- Vacuum Flow 65 cfm
- Vacuum Waterlift 45"
- Vacuum Power .60 hp
- Drive Motor Power (TD) 1/5hp
- Brush Type Disc
- Brush Motor Power 3/4 hp
- Number of Brushes 1
- Brush RPM 180 RPM
- Solution Capacity 12 gallon
- Recovery Capacity 13 gallon
- Weight with Batteries (BD) 313 lbs.
- Weight without Batteries (BD) 203 lbs.
- Weight with Batteries (TD) 372 lbs.
- Weight without Batteries (TD) 238 lbs.
- Warranty/Protection Coverage

## **20" Industrial Floor Buffers (14)**

Specifications:

- Cleaning width 20"
- Type Floor Machine
- At least 2 speeds
- Power source corded.
- Voltage 110v
- Brush motor RPM at least 180/320 rpm

## **20" Floor Burnisher (14)**

Specifications:

- Cleaning Path width 20"
- Horsepower at least 1.5 HP
- Wattage at least 1100 W
- Capacity at least .26 Gal
- Voltage 120V
- Running Amps at least 9.1 Amps
- Brush motor RPM at least 2000

## **24" Industrial Walk-behind Wet/dry Vacuum (9)**

Specifications:

- Cleaning width 24"
- CFM at least 99
- Amperage at least 8A
- Capacity of at least 18-1/2 Gal
- Horsepower at least 1.3 HP

## **Gasoline Power Washer**

Specifications:

- At least 3300 PSI
- Start type - recoil.
- Nozzles - at least 0,15,25,40 soap.
- Gasoline powered engine
- Water type – Cold
- At least 2.5 Gallons per minute.
- At least 196 CC Engine displacement



## Electric Power Washer

### Specifications:

- At least 1.5 Horse power
- Approximately 13.2 amperage
- At Least 1500 psi
- At least 1.6 Gallons per minute
- 110 Voltage
- Electric start

## Autonomous Floor Scrubbers

### Specifications:

- A 20” Cleaning Path
- At least a 62.7 Turning Radius
- At least 11,000 Ft/Hr. Cleaning Capacity
- Battery powered.
- At least a 2.35 Speed

Description	Amount
Supply seven (7) 20” Industrial Rider Floor Scrubbers or approved equivalent meeting all specifications provided herein.	\$
Delivery	\$
Total	\$

Description	Amount
Supply six (6) 20” Disc/Cylindrical Walk-Behind Push Floor Scrubbers or approved equivalent meeting all specifications provided herein.	\$
Delivery	\$
Total	\$

Description	Amount
Supply fourteen (14) 20” Industrial Floor Buffers or approved equivalent meeting all specifications provided herein.	\$
Delivery	\$
Total	\$

<b>Description</b>	<b>Amount</b>
Supply fourteen (14) 20” Floor Burnishers or approved equivalent meeting all specifications provided herein.	\$
Delivery	\$
Total	\$

<b>Description</b>	<b>Amount</b>
Supply ten (10) Gasoline Power washer	\$
Delivery	\$
Total	\$

<b>Description</b>	<b>Amount</b>
Supply nine (9) 24” Industrial Walk-Behind Wet/Dry Vacuum or approved equivalent meeting all specifications provided herein	\$
Delivery	\$
Total	\$

<b>Description</b>	<b>Amount</b>
Supply five (5) Electric power washers	\$
Delivery	\$
Total	\$

<b>Description</b>	<b>Amount</b>
Supply three (3) Autonomous Floor Scrubbers	\$
Delivery	\$
Total	\$

**Grand Total** \$\_\_\_\_\_

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Written Amount

In submitting this proposal, the Proposer understands that the right is reserved by Chester Upland

School District to reject any and all proposals. No proposal may be revoked or rescinded within thirty (30) days from the date the proposals are opened. If written notice of the acceptance of this proposal is mailed, telegraphed, or delivered to the undersigned within this thirty (30) day period or at any time thereafter before the Proposal is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form within ten (10) days after the Agreement is presented for signature.

The full name and residence of all persons and parties interested in the foregoing bid, as principals, are as follows:

**NAME**

**ADDRESS**

_____	_____
_____	_____
_____	_____

SIGNATURE OF BIDDER: \_\_\_\_\_

\_\_\_\_\_  
Print or type Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**INSTRUCTIONS FOR NON-COLLUSION**  
**AFFIDAVIT**

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. Sec. 1611 et seq.,

governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.

2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with that term in the bidding process and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

**NON-COLLUSION AFFIDAVIT OF BIDDER**

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, deposes  
and says is that:

1. He/She is the \_\_\_\_\_(Owner, Partner, Officer, Representative or Agent) of \_\_\_\_\_, the Proposer that submitted the attached proposal.
2. He/She is fully informed respecting the presentation and contents of the attached proposal and of all pertinent circumstances respecting such proposal.
3. Such proposal is genuine and is not a collusive or sham bid.
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Proposer, firm or person to submit a collusive or sham bid in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached proposal or any other Proposer, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Owner or any person interested in the proposed contract; and
5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees or parties in interest, including this affiant.

SIGNED: \_\_\_\_\_

TITLE: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_